

REPORT TO:	HEALTH AND WELLBEING BOARD 9 September 2015
AGENDA ITEM:	11
SUBJECT:	Report of the chair of the executive group: incorporating risk register and board work plan
LEAD OFFICER:	Paul Greenhalgh, Executive Director, People, Croydon Council
CORPORATE PRIORITY/POLICY CONTEXT:	
<p>The Health and Social Care Act 2012 created statutory health and wellbeing boards as committees of the local authority. Their role is to improve the health and wellbeing of local people by promoting integration and partnership working between the NHS, social care, children's services, public health and other local services, and to improve democratic accountability in health.</p>	
FINANCIAL IMPACT:	
None	

1. RECOMMENDATIONS

The health and wellbeing board is asked to:

- Note risks identified at appendix 1.
- Agree changes to the board work plan set out in paragraph 3.8.

2. EXECUTIVE SUMMARY

2.1 A number of strategic risks were identified by the board at a seminar on 1 August 2013. The board agreed that the executive group would keep these risks under review on its behalf. A summary of risks is at appendix 1.

2.2 The health and wellbeing board agreed a work plan for 2015/16 at its meeting on 10 June 2015. The board work plan is regularly reviewed and updated by the executive group and the chair. The most recent version of the board work plan is at appendix 2.

3. DETAIL

3.1 The purpose of health and wellbeing boards as described in the Health and Social Care Act 2012 is to join up commissioning across the NHS, social care, public health and other services that the board agrees are directly related to health and wellbeing, in order to secure better health and wellbeing outcomes for the whole population, better quality of care for all patients and care users, and better value for the taxpayer.

Work undertaken by the executive group

- 3.2 The board workshop held on 1 August 2013 recommended that the chair of the executive group reports regularly to the board on the work undertaken by the executive group on behalf of the board. Key areas of work for the executive group from June to August 2015 are set out below:
- Review of the board work plan including preparation of board meeting agenda and topic prioritisation against the joint health and wellbeing strategy.
 - Liaison with other strategic partnerships including Croydon strategic partnership and children and families partnership.
 - Review of the role, function and governance of partnership groups accountable to the board.
 - Review of board strategic risk register and performance report.
 - Review of responses to public questions and general enquiries relating to the work of the board.
- 3.3 In addition to its regular business, the executive group organised a board workshop on developing the system leadership role of the board and discussed actions arising from the workshop to be included in a board development plan.
- 3.4 Proposals made at the board workshop held on 24 July 2015 were grouped into five themes:
- a. Develop increased ownership of the board by key partners.
 - b. Improve style of board meetings (issues with venue, council committee process, number of agenda items and paperwork, lack of discussion time).
 - c. Improve focus in the work of the board on its key strategic priorities and core statutory functions.
 - d. Give more attention to the wider determinants of health by the board.
 - e. Increase engagement with the broader community and public.
- 3.5 The executive group agreed to take forward a number of proposals with immediate effect. These are to:
- Move the venue of HWB meetings.
 - Change the format of board meetings to allow more time for discussion of one or two strategic items.
 - Invite guests to take part in board discussions on those items.
 - Seek a second vice chair for the board.
- 3.6 A draft board development plan will be discussed by the executive group at its meeting on 8 September 2015.

Risk

- 3.7 Risks identified by the board are summarised at appendix 1. The executive group regularly review the board risk register. There have been no amendments to risk ratings since the last report to the board. However, the executive group has agreed to review in depth risk HWB5 which relates to financial allocations in health and social care. This was raised from 20 to 25 in

June 2015.

Board work plan

3.8 Changes to the board work plan from the version agreed by the board on 10 June 2015 are summarised below. Changes were discussed by the executive group on 28 June 2015. This is version 73.0 of the work plan. The work plan is at appendix 2.

3.8.1 The item on partnership groups scheduled for 9 September 2015 deferred pending discussion of board development plan.

3.8.2 Community services for over 65s JSNA chapter moved to 21 October 2015.

3.8.3 Proposed annual report on Food Flagship – date to be allocated.

Appendices (as attachments)

Appendix 1 risk summary

Appendix 2 board work plan

4. CONSULTATION

4.1 A number of topics for board meetings have been proposed by board members. These have been added to a topics proposals list on the front page of the work plan. As items are scheduled they are moved to the relevant board meeting date.

5. SERVICE INTEGRATION

5.1 All board paper authors are asked to explicitly consider service integration issues for items in the work plan.

6 FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

6.1 Where there are financial or risk assessment considerations board paper authors must complete this section and gain sign off from the relevant lead finance officer(s). Where there is joint funding in place or plans for joint funding then approval must be sought from the lead finance officer from both parties.

7. LEGAL CONSIDERATIONS

7.1 Advice from the council's legal department must be sought on proposals set out in board papers with legal sign off of the final paper.

8. HUMAN RESOURCES IMPACT

8.1 Any human resources impacts, including organisational development, training or staffing implications, should be set out for the board paper for an item in the work plan.

9. EQUALITIES IMPACT

9.1 The health and wellbeing board, as a committee of the council, has a statutory duty to comply with the provisions set out in the Equality Act 2010. The board must, in the exercise of all its functions, have due regard to the need to comply with the three arms or aims of the general equality duty. Case law has

established that the potential effect on equality should be analysed at the initial stage in the development or review of a policy, thus informing policy design and final decision making.

- 9.2 Paper authors should carry out an equality analysis if the report proposes a big change to a service or a small change that affects a lot of people. The change could be to any aspect of the service – including policies, budgets, plans, facilities and processes. The equality analysis is a key part of the decision-making process and will be considered by board members when considering reports and making decisions. The equality analysis must be appended to the report and have been signed off by the relevant director.
- 9.3 Guidance on equality analysis can be obtained from the council's equalities team.

CONTACT OFFICER: Steve Morton, head of health and wellbeing, Croydon Council
steve.morton@croydon.gov.uk, 020 8726 6000 ext. 61600

BACKGROUND DOCUMENTS

None